

Annual General Meeting
Agenda and Reports for the year
September 1, 2018 – August 31, 2019
Thursday, October 17th, 2019

5:30 – 6:15 pm: Registration, Photo Presentation and Dinner

6:15 pm: Call to Order

1. Introduction of Board Members
2. Approval of Agenda
3. Approval of Minutes of 2017-2018 AGM
4. Chairperson's Report – Olga Bochkaryova
5. Financial Report – Caithlyn Chen
6. Election of Board Members
7. Primary Coordinator's Report - Lucy George
8. Executive Director's Report - Diana Bennett
9. Open questions
10. Adjournment

Minutes: Annual General Meeting of Shaughnessy Point Grey Out of School Society

October 18th, 2018

1) Call to order: 6:16pm

2) Introduction of Board Members

Board present: Chris Pearson, Mieke Bolder, Joanne Denny, Olga Bochkaryova, Nazmiye Gurbuz, Renee Martin, Catherine Chow, Caithlyn Chen

3) Agenda Approved:

Moved: Erin Jackson
Second: Susan Calvert

4) Approval of Previous minutes: October 19, 2017

Moved: Rhonda Johnston
Second: Cissy Pau

5) Chairperson's Report

Presented by Chris Pearson. See separate document.

6) SPG garden project

Presented by Diana Bennett and Lina Salinas

- The school principal is printing new signs for the garden.
- Lina explained that mulching, pebbles, fabric and other solutions don't work to suppress weeds and proposed that SPG plant clover instead. Clover converts gases into nitrogen which serves as food for plants, attracts bees to plants, repels grubs of chafer beetle and makes the garden eco-friendly.
- The garden work party will be on October 27 at 10 a.m. The group will change the containers and bring soil, repaint the hopscotch tiles on the ground, prune and general clean up.
- There were suggestions from the floor for ideas to discourage theft: install a fake camera.

7) Financial Report

Presented by Caithlyn Chen. See separate document.

8) Election of Board Members

The following is the proposed slate:

Returning board members:

1. Chair: Olga Bochkaryova
2. Past Chair: Chris Pearson

- 3.Vice Chair/Secretary: Mieke Bolder
- 4.Treasurer: Caithlyn Chen
- 5.Parent Liaison: Renee Martin
- 6.Staff Liaison: Joanne Denny

Proposed board members:

- 1.Member-at-Large: Susan Calvert
- 2.Member-at-Large: Greyden Douglas

Chris Pearson called for nominations three times in accordance with the bylaws of the Shaughnessy Point Grey Out of School Society. No nominations were made from the floor.

Motion: that the slate be put to the members' vote for approval.

Moved: Heather Workman

Second: Jeffrey Decloedt

Members' vote: approved unanimously.

A note of appreciation for two directors stepping down: Catherine Chow and Nazmiye Gurbuz.

1.Primary Coordinator's Report: Lucy George. See separate document.

1.Executive Director's Report: Diana Bennett. See separate document.

-Diana shared with members that SPG received a plaque in recognition of 40 years of childcare service from the BC Ministry of Children and Family

1.Meeting adjourned: 7:22 p.m.

Moved: Greyden Douglas

Second: Nancy Gates

SPG CHAIR REPORT FOR 2018 - 2019

Thanks to all of you, the SPG parents, for coming out to the AGM this evening. It has been a privilege to serve as Chair of the SPG Board for the past year.

As you know, SPG's mission is to provide a stimulating and safe environment for your children to learn and develop as unique individuals. SPG succeeds in this by offering a great variety of programs and activities, and by retaining a very capable and diverse team of staff members, each of whom brings his or her own particular strengths to the program. On behalf of all members I would like to thank Diana and her team for yet again doing an outstanding job this year. SPG is now in its 42nd year ... and going strong!

Our Relationship with Quilchena School

You may also know that SPG rents this space from the VSB, but is not affiliated with the VSB. Maintaining positive relationships with both Quilchena School and with the VSB is very important to the success and longevity of our program. I'm happy to say that SPG's relationship with the administration and staff at Quilchena, including Principal Sleep, continues to be very good. No significant areas of conflict or disagreement have come up, and Quilchena is very glad to have us as an amenity within its building.

Typically, between one quarter and one third of the school's students are current members at SPG. In addition, there are plenty of former (grown-up) members among the school's Grade 7 population and even some among the staff, like Ethan Benson who has volunteered at Stave Lake in the past and rejoined us this fall as staff.

SPG also continues to support the initiatives of the Parent Advisory Council (PAC) at Quilchena (such as the playground, PAC fundraisers, the Eco-Fair Day). The PAC, in turn, continues to make a contribution towards the operation of the garden.

Special Events and Activities, 2018 - 2019

SPG led or participated in many special events during the school year, including:

- Our Garden Revitalization project, which saw several families come together to contribute their time and effort to replenish soil, add signage and refurbish beds and the surrounding area. The work was done last October and the garden is looking great.
- Trips to Mt. Seymour and Cultus Lake Waterpark

- The Young Moviemakers Red Carpet Event - this time at VanCity Theatre downtown
- A Winter Tea and Social featuring various craft projects, talent show and our Drama Troupe's performance
- Events featuring special guests such as Urban Safari, Dr. Junkology, Academie Duello, and Mad Science
- Visits to Stanley Park, the Vancouver Aquarium, Science World, the Brazilian Steakhouse, and i-Exit Escape rooms

In addition to our usual wide range of in-house activities, these are just some of the exciting opportunities that our young members took advantage of throughout the school year.

Summer 2019

SPG staff and Board worked very hard to devise a Summer Program and a summer fee schedule that would be attractive to members and non-members alike. This year we experienced the highest registration ever. But, as usual, summer expenses exceeded revenue, particularly due to the increasing cost of transportation and a reduction in some grant resources. We received positive feedback from participants for all our programs. Our new program, Karma Kamp (which allowed children to volunteer at various locations, like SPCA and Ronald MacDonald House) got a few extra accolades. We look forward to offering a similarly successful and exciting roster of options for next summer, including the ever-popular 4 - night Stave Lake Camp. We are aiming for Aug 24 - 28 - to be booked in November.

Annual Licensing Inspection

The annual visit of the Licensing Inspector from Vancouver Coastal Health occurred unannounced at the end of the summer. We are 100% in compliance with Licensing Regulations. You may note the addition of "Screen Time" and "Active Play" policies in our Family Handbook (on our website).

Staff Development

Over the past year the staff team has focused their professional development hours on learning strategies for crisis prevention. With the support of Vancouver Supported Childcare, Diana trained for 4-days to become certified as a CPI Instructor. She then trained the staff team as a group over several evenings and will continue to refresh their training as required.

Financial Position

In brief, we can say that SPG continues to be in a very solid financial position. We have a large contingency fund that is held in the unlikely (or long-distant) event that we would be moved for seismic upgrading or in the case of some kind of emergency situation. You will learn more details about our budgeting in the Financial Report that follows.

Looking Ahead ...

This year we do not have a major project on the table. In the past, SPG's major projects have included the creation of the Art Room, a major renovation of the kitchen, and the original construction of the garden nine years ago. We continue to welcome suggestions for an appropriate major project that could be considered for future years. If you have an idea that you would like to see realized, please speak to Diana or to one of the Board members.

In closing, I would just like to thank Diana and the SPG staff for their extraordinary dedication. I can't imagine a more engaging, friendly, caring and safe place to send our kids to before and after school and in the summer. Many thanks, as well, to my fellow Board Members, who have such wonderful and diverse skills and are always so fun to work with. Finally, I would like to extend an invitation to all SPG parents to strengthen our program even further by participating in the Board in the future and by sharing skills, expertise or advice with us.

Respectfully,

Olga Bochkaryova , SPG Board Chair 2018 - 2019

SPG FINANCIAL REPORT FOR 2018 - 2019

Welcome everyone, I am SPG's Treasurer Caithlyn Chen. I have reviewed the financial statements and am pleased to report the following:

- Shaughnessy Point Grey Out of School Society is a non-profit society run by a parent board.
- SPG is a society in good standing with the Registrar of Societies.
- The annual operating budget of the society is approximately \$425,000
- We are in a solid financial position with approximately three-months operating funds accessible.

Revenue sources for the operation of the society are as follows:

- 79 % Parent Fees
- 16 % Child Care Operating Program, Subsidy, Fee Reduction, Wage Enhancement (Provincial Funding)
- 5 % Various Grants & Interest (Gaming, Canada Summer Jobs – new applications annually)

Where the money was used in the program for 2018 - 2019:

- 75 % Salaries & Wages & Benefits (down)
- 19 % Program Expenses (up)
- 6 % Overhead & Administration (down)

Our goal is to use revenue to maintain and improve upon the quality of the program by:

- Attracting and retaining a qualified, dedicated core staff team
- Augmenting the childcare program with educational and recreational activities in the areas of Art, Cooking, Sports & Games - our continuing special programs are Yoga and Drama.
- Ensuring adequate funds are retained in contingency to allow for continued operation in unexpected circumstances (strike, school rebuild, loss of space)

Financial Highlights for the 2018-2019 year:

- This past year we continued to dedicate significant funds to Special Programs running throughout the school year and during the summer and to special Professional and District Closure Day field trips and Special Presenters.
- Our Gaming Grant funding (\$15,000) was used to fund these Special Programs and cover transportation costs on closure days and throughout our summer operation.
- This year we received support for two summer student positions. This allowed us to provide an excellent staff:child ratio and varied programming.
- We continued to focus our spending on direct program expenses, excursions and equipment.

Goals/Information for the year 2019 -2020:

- Our goal is to maintain the provision of high-quality care limiting increased cost to families. The strong foundation we have built over the years – with dedicated staff members and sound financial management – allows us to do that.
- We hope to have the continued support of our member parents – spreading the word about our services, acting as board members, volunteering skills, and supporting our policies. In doing so, you are bolstering that foundation and sense of community that defines SPG.

Caithlyn Chen , SPG Treasurer 2018 - 2019

Shaughnessy Point Grey Out of School Society
5300 Maple Street
Vancouver BC
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www.spgchildcare.org

Financial Reports
for the year
September 1, 2018 – August 31, 2019

Balance Sheet 2-Year Comparison

Aug 31 2018, Aug 31 2019

Comparative Income

2017 – 2018 and 2018 – 2019

Budget

2019 - 2020

Shaughnessy Point Grey Out of School Society

BALANCE SHEET

As of August 31, 2019

	TOTAL	
	AS OF AUG 31, 2019	AS OF AUG 31, 2018 (PP)
Assets		
Current Assets		
Cash and Cash Equivalent		
1020 Membership Shares - Gaming	311.95	300.06
1030 Membership Shares Main	311.95	300.06
1050 Petty Cash	239.46	917.17
1100 Main Account - VanCity	65,615.14	79,773.33
1150 Gaming Account - VanCity	15.45	3,980.59
1200 TERM DEPOSITS		
1240 Term Deposit VanCity	7,000.00	7,000.00
1250 Term Deposit VanCity 1	20,000.00	20,000.00
1260 Term Deposit VanCity 7	2,500.00	
1270 Term Deposit VanCity 2	40,000.00	40,000.00
1280 Term Deposit VanCity 3	8,000.00	8,000.00
1290 Term Deposit VanCity 4	15,000.00	15,000.00
1295 Term Deposit VanCity 5	12,000.00	12,000.00
1296 Term Deposit VanCity 6	15,000.00	15,000.00
Total 1200 TERM DEPOSITS	119,500.00	117,000.00
1299 Undeposited Funds	0.00	0.00
Total Cash and Cash Equivalent	\$185,993.95	\$202,271.21
Accounts Receivable (A/R)		
1060 Accounts Receivable (incl grants, subsidies)	8,884.00	22,962.24
Total Accounts Receivable (A/R)	\$8,884.00	\$22,962.24
8000 Ask My Accountant	0.00	0.00
Total Current Assets	\$194,877.95	\$225,233.45
Non-current Assets		
Property, plant and equipment		
1600 Furniture and Equipment	23,613.02	20,980.31
1650 Furniture & Equipment - Accumulated Depreciation	-20,695.62	-19,915.03
Total Property, plant and equipment	\$2,917.40	\$1,065.28
Total Non Current Assets	\$2,917.40	\$1,065.28
Total Assets	\$197,795.35	\$226,298.73
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable (A/P)		
2000 Accounts Payable (A/P)	1,253.75	21,811.16
Total Accounts Payable (A/P)	\$1,253.75	\$21,811.16
Credit Card		
2700 SPG Visa	4,368.97	4,409.02
Total Credit Card	\$4,368.97	\$4,409.02
2100 Parent Deposits	10,625.00	11,125.00
2200 Employee Reimbursements	0.00	0.00
2300 Vacation Payable	2,487.52	2,487.52
2500 EI Payable	0.00	0.00

	TOTAL	
	AS OF AUG 31, 2019	AS OF AUG 31, 2018 (PP)
2525 CPP Payable	0.00	0.00
2550 Payroll Taxes Payable	0.00	10,918.75
2560 Green Shield HSA	21.92	0.00
2624 Payroll Payable	0.00	0.00
2625 Direct Deposit - Payroll Payable (use this)	0.00	0.00
Direct Deposit Payable	0.00	0.00
Total Current Liabilities	\$18,757.16	\$50,751.45
Total Liabilities	\$18,757.16	\$50,751.45
Equity		
3525 Opening Balance Equity	2,500.00	
Retained Earnings	175,547.28	169,566.06
Profit for the year	990.91	5,981.22
Total Equity	\$179,038.19	\$175,547.28
Total Liabilities and Equity	\$197,795.35	\$226,298.73

Shaughnessy Point Grey Out of School Society

PROFIT AND LOSS

September 2018 - August 2019

	TOTAL	
	SEP 2018 - AUG 2019	SEP 2017 - AUG 2018 (PP)
INCOME		
4020 OOSC	228,012.28	235,307.50
4040 Full Days	6,735.00	5,515.00
4050 Summer	100,864.34	88,371.28
4070 Subsidy	12,060.94	2,647.72
4080 CCOFP	55,169.16	46,483.54
4090 Canada Summer Jobs Grant	8,609.00	13,209.00
4100 Gaming Grant	15,000.00	15,000.00
4120 Other Income	523.78	1,106.12
Total Income	\$426,974.50	\$407,640.16
GROSS PROFIT	\$426,974.50	\$407,640.16
EXPENSES		
5000 PROGRAM EXPENSES		
5050 Program Supplies	8,778.33	7,681.46
5060 Food Supplies	18,619.11	16,021.79
5080 Excursions	14,890.62	11,687.44
5085 Special Programs	18,751.45	16,928.39
5095 Garden	467.48	282.03
5100 Transportation	20,380.88	17,709.49
Total 5000 PROGRAM EXPENSES	81,887.87	70,310.60
5001 ADMINISTRATION OVERHEAD		
5010 Advertising and Promotion	64.40	283.36
5020 Bank charges	483.68	766.52
5030 Insurance	3,797.00	3,746.00
5040 Subscriptions and Memberships	1,047.81	1,212.76
5070 Office expenses	1,848.93	1,782.09
5150 Cell Phones	1,761.45	1,852.23
5165 Depreciation Fixed Assets	780.59	517.30
5170 Maintenance and Equipment	0.00	
5200 VSB Rent	16,789.50	16,190.37
Total 5001 ADMINISTRATION OVERHEAD	26,573.36	26,350.63
5002 PERSONNEL		
5195 Other staff expenses	2,593.62	4,431.89
5210 Professional Development	347.00	1,711.99
5400 Payroll	293,094.05	278,176.90
5420 Employer Premiums (CPP and EI)	16,420.73	15,546.05
5430 Benefits	5,791.30	6,401.14
Total 5002 PERSONNEL	318,246.70	306,267.97
Total Expenses	\$426,707.93	\$402,929.20
OTHER INCOME		
4060 Interest earned	724.34	1,270.26
Total Other Income	\$724.34	\$1,270.26
PROFIT	\$990.91	\$5,981.22

Shaughnessy Point Grey Out of School Society Budget Proposal

	Proposed Sep 2019 - Aug 2020	Sep 2018 - Aug 2019 (actual)	Proposed Sep 2018- Aug 2019	Sep 2017 - Aug 2018 (actual)
INCOME				
4020 OOSC	228,000.00	228,012.28	235,500.00	235,307.50
4040 Full Days	7,500.00	6,735.00	5,500.00	5,515.00
4050 Summer	100,000.00	100,864.34	91,000.00	88,371.28
4070 Subsidy	9,000.00	12,060.94	6,000.00	2,647.72
4080 CCOFP	63,000.00	55,169.16	47,000.00	46,483.54
4090 Canada Summer Jobs Grant	9,000.00	8,609.00	13,000.00	13,209.00
4100 Gaming Grant	15,000.00	15,000.00	15,000.00	15,000.00
4120 Other Income	0.00	523.78	0.00	1,106.12
Total Income	\$ 431,500.00	\$ 426,974.50	\$ 413,000.00	\$ 407,640.16
GROSS PROFIT	\$ 431,500.00	\$ 426,974.50	\$ 413,000.00	\$ 407,640.16
EXPENSES				
5000 PROGRAM EXPENSES				
5050 Program Supplies	9,000.00	8,778.33	8,100.00	7,681.46
5060 Food Supplies	19,000.00	18,619.11	16,600.00	16,021.79
5080 Excursions	15,000.00	14,890.62	12,000.00	11,687.44
5085 Special Programs	20,000.00	18,751.45	17,000.00	16,928.39
5095 Garden	500.00	467.48	750.00	282.03
5100 Transportation	20,000.00	20,380.88	18,000.00	17,709.49
Total 5000 PROGRAM EXPENSES	\$ 83,500.00	\$ 81,887.87	\$ 72,450.00	\$ 70,310.60
5001 ADMINISTRATION OVERHEAD				
5010 Advertising and Promotion	75.00	64.40	250.00	283.36
5020 Bank charges	500.00	483.68	800.00	766.52
5030 Insurance	4,000.00	3,797.00	4,000.00	3,746.00
5040 Subscrip and Memberships	1,200.00	1,047.81	1,300.00	1,212.76
5070 Office expenses	2,000.00	1,848.93	2,100.00	1,782.09
5150 Cell Phones	1,800.00	1,761.45	2,000.00	1,852.23
5165 Depreciation Fixed Assets	575.00	780.59	520.00	517.30
5170 Maintenance and Equipment	1,000.00	0.00	0.00	0.00
5200 VSB Rent	17,000.00	16,789.50	16,330.00	16,190.37
Total 5001 ADMINISTRATION OVERHEAD	\$ 28,150.00	\$ 26,573.36	\$ 27,300.00	\$ 26,350.63
5002 PERSONNEL				
5195 Other staff expenses	2,600.00	2,593.62	4,500.00	4,431.89
5210 Professional Development	1,000.00	347.00	1,000.00	1,711.99
5400 Payroll	296,000.00	293,094.05	287,000.00	278,176.90
5420 Employer Premiums (CPP EI)	17,000.00	16,420.73	15,750.00	15,546.05
5430 Benefits	4,250.00	5,791.30	6,500.00	6,401.14
Total 5002 PERSONNEL	\$ 320,850.00	\$ 318,246.70	\$ 314,750.00	\$ 306,267.97
Total Expenses	\$ 432,500.00	\$ 426,707.93	\$ 414,500.00	\$ 402,929.20
OTHER INCOME				
4060 Interest earned	1,000.00	724.34	1,500.00	1,270.26
Total Other Income	\$ 1,000.00	\$ 724.34	\$ 1,500.00	\$ 1,270.26
PROFIT	\$ 0.00	\$ 990.91	\$ 0.00	\$ 5,981.22



Proposed Directors for 2019 - 2020

Chair, Olga Bochkaryova

My son Anton is a Grade 4 student at Quilchena and has attended SPG since Kindergarten. He enjoys many programs available at SPG and looks forward to his full and fun days. The staff members are energetic, freely share their many talents and skills with the kids and help them grow.

While a lot of caregivers provide a safe and stimulating environment, the best ones also take the time to really know the children, help them develop as people and guide them as they learn about the world and themselves. They invest in how the child does not just in their program, but also in life. SPG is clearly in that small but distinguished group and I am pleased to have an opportunity to support them in their work. Professionally, I am a lawyer and have served for a number of years on the executive of the Canadian Bar Association Banking Section.

Vice Chair, Joanne Denny

My name is Joanne Denny and I am mom to Wilden, who is in Grade 5, and Annabella, who is in Grade 3. Both have attended SPG since kindergarten. This is my fourth year as an SPG board member. Originally from the Yukon, my husband Stewart and I moved to Vancouver just over 6 years ago from England. I have worked at UBC for 7 years in a couple of different departments, currently as a technician in the Department of Zoology.

Like every parent, I want my children to have the best experiences in life that are available to them.

I see firsthand what SPG does for the students of Quilchena. It is a safe and fun environment for our children. I love being a part of SPG and helping on the Board. I would like to continue to be a part of that for years to come and help support the students and SPG staff in whatever way I can.

Treasurer, Caithlyn Chen

My name is Caithlyn and I am the parent of our two sons Colin (Grade 9) and Landon (Grade 4), who have been attending the SPG since their kindergarten year. We love the enthusiasm and care the staff team provides and over the years many staff members and parents have become friends.

I lived in the Netherlands for 20 years and over the past 14 years have called Vancouver home. With most of my family abroad and being working parents, we rely on SPG a great deal. SPG gives us the peace of mind that our children are at a safe and engaging environment for those crucial hours each day. I am a CPA working in the finance team of an Aboriginal Nation in North Vancouver. In the Netherlands, I worked for the firm Deloitte as an auditor. I served as a Treasurer for the Quilchena PAC in 2013 and it is my pleasure to continue serving as a Treasurer for SPG.

Parent Liaison, Renee Martin

This will be my fifth year serving on the SPG Board and it has been a pleasure. My daughter is now in Grade 4 and my son in Grade 2. We are so lucky to have a place for our children who are cared for so well. Also a place to have some fun!

“During the day,” I’m a CPA with an accounting firm downtown. I am excited to be part of such a wonderful place for my children to be, for many years to come!

Staff Liaison, Susan Calvert

My name is Susan Calvert and I’m the mom of 10-year-old Quan, who’s currently in grade 5. I feel very fortunate to have a safe, stimulating, social, and caring place for him to spend time, being SPG.

I share my love of playing guitar/singing with Quan's classes and annually at the eco-fair. I teach Nursing at Langara College and have a special interest in the impact of nature/green spaces on health. I look forward to my continued work with other Board members in supporting SPG in whatever ways I can

Member at Large, Greyden Douglas

Greyden Douglas is the father of Isabella Douglas who has been attending SPG for 8 years. He is a Realtor on the Westside of Vancouver. He sits on several boards for low income seniors housing projects. He is a member of several clubs in town including RVYC and the Kiwanis Club of Vancouver. He enjoys golf, fly fishing, skiing and Pina Coladas.

NEW Member at Large, Jason Cheung

My daughter Madeleine (Gr. 4) and son Evan (Gr. 2) really enjoy attending SPG! I serve as a pastor in a church in Richmond (14 years). My wife, Josephine, and I can’t wait until our little one gets to attend SPG herself (and Kindergarten). From day one we’ve been very impressed by the sense of community, the planning, and the ethos of care for every student. I’m excited to help and contribute to the SPG community as best I can.

NEW Secretary, Jennifer Stamp

I am a long-time resident of Vancouver - since 1993. Alec, my son, started Kindergarten (French) this fall. I have worked as a landscape architect in the community for 21 years and currently sit on the Urban Design Panel at the City of Vancouver. I also volunteered as a board member for age South Hill Childcare in East Vancouver.

SPG PRIMARY REPORT FOR 2018 - 2019

A: General Information:

For the year 2018- 2019, the After School Program had 48 children (Kinder to Grade 3). New Kinders: 11 children. The daily average attendance was 40 children. Primary program is based on creativity & imagination with encouragement of self values and sports. Most important, is making sure the children are/feel safe, respected and happy.

The following frame/information is what I use to help to balance the planning and implementation for this program with different ages and genders:

Communication:

Being able to listen and process information is a key to successful communication (listening solves most problems in our daily life). I emphasize listening.

Seeing/observing is the second step to remember things. At this point, role modeling is important, especially from adults. Young children are like "sponges".

Doing: is the third step, but the one that provides understanding.

I believe these 3 aspects lead to the development of social/physical skills, cognitive abilities and values forming. I also believe art is one of the best ways of communication as well as social play.

Taking into consideration the changes in technology and globalization, child development goes at a faster speed every day; with our activities and program we can help to make a positive balance. On the other hand we (adults) must help/guide the children to overcome the confusion due to the 3 different environments they go through: Home, School and SPG, which goes back to the communication point.

Values Forming:

Values at this age for children can be the base for the future.

At SPG children pick up on the positive atmosphere. They feel it is a safe place, where individual

worth and uniqueness are noticed and respected. We try to enhance/encourage: positive (rather than negative) social skills, quality, creativity, self expression, communication (talking and listening among themselves) to increase their emotional intelligence. The main values we practice are: Respect, Peace, Responsibility, Cooperation, Tolerance, Love, Humility, Simplicity, Unity, Freedom, Honesty and Happiness.

We had a successful year making the children happy with our activities.

New kinders were adapting faster, but a mellow pace of 1 month gave them more security in themselves during the rest of the year. Children had the choice of 3 activities every day, except for special programs and you have to register. During activities children had the opportunity to mix with different grades, so they interact and learn from each other. Last year we continued with the "Pods System". Children at 3pm check in, wash hands, have snack and go outside or play freely. At 4 PM it is POD time, so children gather at the fixed stations and sign up for the activity of their choice.

B. Content:

Steady/ Complementary Programs: (No fee/contribution): *(K to Grade 3)

- **Ice Skating:** Mondays from October to March, at the Kerrisdale Arena.
- **Kid Chefs:** Mondays with Lucy & Judi. Basic, simple and healthy cooking.
- **Running Club:** Tuesdays, with Diana (Spring Time)
- **Art Program:** Mondays & Wednesdays, with Brynn.
- **Knitting,** Thursdays, with Diana (October to February).
- **Yoga:** Fridays, with Lorena (Sarah's program), through out the year (Opened for all ages).

Flexible Programs / Activities:

- **Crafts and general Arts,** based on imagination and creativity, every day. Simple tasks, so new kinders could mix with grades 1, 2 and 3 and learn from each other.
- **Gardening** at the SPG - Quilchena Garden, led by Diana.
- **Imagination Market,** led by Judi, once a month. Children always enjoy it.
- **Sports / Games:** 5 days a week. At times, they could also mix with the Intermediate group to play; focusing on fair play and team work. Children have good times at table / carpet games, little kitchen; dress up in costumes & gym when available.
- **Sciences Presentations:**
 - * Science Show, presented by a Team from Science World.
 - * Presentation by Stanley Park Ecology Centre in November: "Coyotes" for both groups.
 - * We had fun with interesting field trips for Professional Days, coordinated with Diana.
- **Special Guest:** * Efrat El-Hanany (Sarah & Emma's Mom): Hanukkah Celebration.
- * SPCA Staff: Care & responsibilities for animals. Griffin (Diana's pet) volunteered to be shaved.

C. September 2019 – June 2020:

For this year, After School Program has 45 children (Kinder to Grade 3).

New Kinders: 10 (7 French Program and 3 English Program).

September is always a month of adaptation. We will continue with the same frame / planning but adding more spontaneous, dynamic activities (physical and for the mind) balancing with the basic values of SPG. Millenniums interaction is the future!

Steady / Complementary Special Programs/ Activities: (No Fee)

- Ice Skating: Mondays. At the Kerrisdale Arena. (October to March).
- Kid Chefs: Mondays with Lucy & Judi.
- Art Program at the art room: Mondays and Wednesdays
- Yoga: Tuesdays, under the "The Yoga Buggy" program, on Tuesdays through out the year.
- Sewing: Thursdays with Fannie & Lucy.
- Knitting: Thursdays, with Diana (November to February).
- Sciences will be incorporated in the activities / program.
 - * Kombucha making, ongoing project by Diana for everyone.

Flexible Activities:

Outside sports and games every day, dependent on the weather and gym availability.

In general, children are happy and love the flexibility of having choices. We welcome new ideas!

Thanks to Diana and Parents for your support and trust and to all the Staff for making it happen!

Special thanks to the children for responding well.

Wish you All a good New School Year!

Luz Nelly George (Lucy)
SPG Primary Coordinator

SPG EXECUTIVE DIRECTOR REPORT FOR 2018 - 2019

Thank-you everyone for your attendance at SPG's Annual General Meeting. The involvement of interested and supportive parents is one reason why SPG offers such a strong and varied program. We've been operating in the activity room of Quilchena Elementary since 1977. We are appreciative of the support of the Vancouver School Board, the school administration, parents who volunteer on our board or contribute in other ways, and community members.

Year in Review

Throughout the past year, SPG continued to run its separate Primary, led by Lucy, and Intermediate, led by Ethan, programs. Our membership is closely divided between these two programs at the beginning of the year and, as time goes on and our older Intermediates learn to use transit and just grow, the balance tips further towards a majority of primary members. Our after-school program remained at capacity (70 per day) throughout the year. As well as the usual activities, Special Programming for children over the year included yoga, drama, cooking, skating, knitting, sewing, geocaching, and run club. We are always open to new ideas so let us know what you'd like to see us doing! This year we have added Kombucha Club and we are attempting to host a Young Moviemakers program on Friday afternoons.

Programming staff and leaders worked hard to create a varied and challenging program – thank you to Olga for highlighting some of our events and field trips.

Our Summer Program was well attended – record-breaking enrolment. The staff team spent considerable time and energy planning and implementing many of those programs. Particular kudos go to Lucy for leading the Primary Chef Camp. Brynn's Karma Kamp was also very-well received. Our Stave Lake camp was fantastic and went without a hitch. No exciting fire alarm story this year - sorry. We would appreciate any feedback at all regarding our past summer and ideas for next year. Planning is already underway.

We had a lovely year with your children. It's a privilege to watch them grow and learn throughout the year - and over the years. My favourite thing is when they come back to SPG to volunteer - or even become staff (like Ethan Benson)! You are all fantastic parents and we really enjoy getting to know you, too. Your perception of SPG as more than a holding tank for your children means a lot to us. We strive to be more of an extended family and it's part of our mission to build long-lasting relationships with all of you. We appreciate so much when you opt to get involved as part of a support team. A giant thank you to all who came out last fall for our garden clean-up - especially to Pablo's mom Lina who led us and helped plant the beautiful micro-clover which is now flourishing. At the moment we have winter kale growing, broad beans planted for spring and the leaves on all our blueberry bushes are turning a beautiful red. Thank you to Charlie's mom Erin and the Fitzgibbon team at FibreNew who repaired our bean bag (twice). And thank you to Cissy Pau of Clear HR Consulting, who over the past couple years has lent us her HR support as we reviewed salaries and wages. Allowing us to access your skills just makes SPG stronger - and, in the long run, keeps our revenue focused on programs and our fees reasonable.

Looking ahead to 2019 – 2020

We are currently fully enrolled in ALL programs, with an extensive waitlist. Breakfast on Mondays, Wednesdays and Fridays is enjoyed by many ... we sometimes have a few extra waffles to offer as take out to parents on their way to work.

We have a great team of returning and new staff members, as introduced. Our programs will continue to include special program options and we will dedicate resources to special presenters, field trips, and activities that allow for the whole group to participate. In November we'll have Magician Ray Wong in for the Primaries while the Intermediates test their ingenuity at the Escape Rooms. Next Friday, we all head out to Langley to Aldor Acres - returning with Pumpkins and mud. We have plans to do some snow play up at Seymour in February (on Valentine's Day). Currently, we are practicing yoga and skating weekly for no additional fees. Our drama program with Terri-Lyn is ongoing on Mondays. Ethan is busy cooking with intermediates every Wednesday – and once our new staff settle in and we discover their hidden talents – you will see new additions to programming. Lucy and I are continuing to plan Spring Break and Summer Break - and we very much welcome your suggestions for outings, guest presenters, or theme days (just not any trampoline parks).

Parent Communication

Our website is updated on a monthly or more frequent basis. This website will offer updates in the event of any loss of space, program or policy change, and special event planning. Also cute photos! Our website is spgoutofschoolcare.org

Within the centre, we will continue to post calendars and information. As well, please text, email, call, or walk in at any time if you would like to speak with staff about anything. There are always several staff on clean-up and closing duty who would welcome an opportunity to chat with families. Continue to let us know if your child has joined cross-county or will be absent or picked up by someone other than those on their pick-up list – especially the Intermediates as they often go with friends to sports activities. Texting SPG is best: 604-261-0515. Please know we request that children keep their own devices safely stowed.

Reminders:

1. While, of course, you are welcome to collect your children at anytime during our program, please consider the ease with which pick-up may be completed if you arrive at a transition time 4 pm, 5 pm, 5:30 pm. Please also remember that we do close promptly at 6 pm.
2. Thank you to parents for helping keep kids and staff at SPG healthy by following our health policy regarding when “kids are too sick to go to SPG.” Please let us know if your child has been diagnosed with a communicable illness. We would like to be able to keep members and the health authority informed. I will always give you a heads up – even if I see just TWO cases of something nefarious going on.
3. And we do have members with serious nut allergies. Nothing nutty, please.
4. Please ensure we are notified of any changes to phone numbers or address.

Thanks to everyone who came this evening and thank you very much especially to all the volunteer parents on the board. Your hard work is much appreciated.

Diana Bennett, SPG Executive Director